



Request for Proposals Reuter-Lien Health Equity & Well-being Grant Fund

The Minnesota Medical Association (MMA) Foundation's **Reuter-Lien Health Equity & Well-being Fund** offers opportunities for medical students, residents, and fellows to undertake a research or service project to create positive change for health equity and/or well-being.

Reuter-Lien Health Equity & Well-being Fund grants:

- Examine and address health disparities and/or promote health equity in a marginalized and minoritized community within Minnesota
- Focus on understanding and/or enhancing culturally competent care
- Normalize dialogues about well-being and help medical students, residents, and fellows translate this to their peers and communities
- Build relationships and community as a strategy to help Minnesota's medical students and physicians in training enhance their sense of belonging and capacity to manage stress

Who is Eligible for the Reuter-Lien Health Equity & Well-being Fund Grants?

The Reuter-Lien Health Equity & Well-being Fund grants are available to: 1) students in good academic standing and currently enrolled on a full-time basis in medical school at the Mayo Clinic Alix School of Medicine or the University of Minnesota School of Medicine – Duluth or Twin Cities campuses; or, 2) any physician in an accredited residency or postgraduate fellow program in Minnesota who is a member of the MMA.

How Are Proposals Judged & Who Determines the Grant Recipients?

The MMA Foundation's scholarship & grant selection committee reviews all applications and recommends grant awards. Applications are evaluated using the following criteria:

- Proposed project is designed and initiated by the applicant/team
- Proposed project will make an exemplary contribution to improving the well-being of medical students/residents/fellows or addressing health disparities or health equity in a marginalized and minoritized community in Minnesota
- Project is feasible and has a high likelihood of being completed within the project period
- The applicant's personal statement demonstrates the applicant has grit and dedication to serving others.

Can I Apply for Multiple Projects in a Single Year?

The MMA Foundation will entertain one proposal per applicant per year. Each proposal should be limited to a single project.

What is the Total Funding Available Each Year? What are the Grant Caps?

The total funding available annually through the Reuter-Lien Health Equity & Well-being Fund is approximately \$2,300. Grant awards will range in size. The maximum grant award per project per year is \$2,300. Smaller grant requests are invited.

What is the Geographic Focus of the Grants?

Grant funds must be used to help marginalized and minoritized communities in Minnesota and/or medical students/residents/fellows training in Minnesota.

What Are the Project Periods and Reporting Requirements?

The Reuter-Lien Health Equity & Well-being Fund supports projects of up to one year in duration. Grant recipients will be required to submit a final report due one month after the project's completion.

What Should Be Included in the Project Budget?

Applicants are encouraged to think practically and realistically about the cost of their proposal. Note: the total grant award will not exceed \$2,300 regardless of the size of your proposed budget. Budget line items might include personnel, materials and supplies, equipment, travel, costs associated with presenting data at meetings (includes cost of registration + travel expense), consulting fees.

Are Any Expenses or Projects Excluded from Eligibility?

Yes. Grant dollars may not be used to pay tuition, mandatory fees, or living expenses.

What If I Don't Spend the Full Grant Award?

If your project fails to progress, or if you have unspent grant funds at the end of the project period, you must return the unspent dollars. You will be asked to sign a grant agreement prior to receiving the award that will dictate the terms related to unspent grant dollars.

How Should I Apply for a Reuter-Lien Health Equity & Well-being Fund Grant?

A complete proposal will include:

- Signed certification page
- Completed proposal application including a personal statement and project budget
- One letter of recommendation, preferably from a school or residency/fellowship official who can discuss your achievements, which may include scholarship, leadership, or volunteerism, as well as your potential for future success

Proposals should be double-spaced with 1" margins, font size 12, and not exceed four (4) pages. It is not necessary that you use the specific application form provided; but all of the questions requested in the application form must be addressed in your application. The award selection committee will not review additional materials.

How Should I Submit a Completed Proposal and What is the Deadline?

Completed proposals should be emailed in a single file to Kristen Gloege at by 11:59 p.m. on **October 18, 2024**. Late proposals will not be considered.

The MMA Foundation will send an e-mailed confirmation that your application was received. If you do not receive an e-mailed receipt, assume your proposal was not received.

When Will the MMA Foundation Announce Grant Recipients?

Grant award announcements will be made no later than December 1. Notification of the award will be made in writing (electronic) by a Notice of Award. The grantee must sign and deliver a completed grant agreement before the award will be mailed.

Who Can I Contact with Questions About the Scholarship Opportunity?

If you have questions about the Reuter-Lien Health Equity & Well-being Fund, please e-mail Kristen Gloege, MMA Foundation CEO, at kgloege@mnmed.org.